



# Fostering Fostering Placements

**Menu: Focus | People | ICS Person | Links Panel | Fostering Placements | Placements Enquiry**  
**Focus | People | ICS Person | Links Panel | Fostering Placements | Placements Enquiry | New | Assign Placement**

## Placements Enquiry

The Fostering **Placements Enquiry** allows you to view details of all occasions in which the Child or Young Person has been placed in Foster Care.

Select an ICS Person.  
 Click on **Fostering Placements** in the **Links** panel. This will open the **Placements Enquiry** for the child or young person.

Click **Search**. If there are any Placements linked to the child or young person they will be displayed below **Carer Details**.  
**Open** or **Open In New Window** to view/edit details.

Entering **Carer Details** allows you to narrow the search on known information e.g. Family Name, Given name or Reference No.

Click on **New** to Assign Placement to child or young person

## Assign Placement

**Child Details:** will be pre-populated with names, address, contact details, date of birth and gender



### Related Reference Guides:

- Fostering\_Fostering Adoption Enquiry
- Fostering\_Fostering Application
- Fostering\_Foster Register



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## Assign Placement Placement Details:

**Placement Type** (*Table\_ID 1011*): Emergency/Long Term/Respite/Short Term  
**Start Date**: entered automatically but can be changed  
**Placement Start Reason**: S-Started to be Looked-After/L-Change of Legal Status/  
P-Change of Placement/B-Change of Legal Status + Placement  
**End Date**: select from calendar if Placement is for a limited period

**Placement End Reason** (*Table\_ID 1066*): (select from)

- X1-Episode ceases, new episode begins on same day, for any reason
- E1-Adopted (Adoption Order granted by Court on date episode ceased)
- E2-Died
- E3-Care taken over by another LA in UK
- E4-Returned home to live with parents/relatives, other with parent responsibility
- E41-Residence Order granted
- E42-Special Guardianship Order granted
- E5-Moved into independent living arrangement, no longer looked after, supportive accommodation, providing formalised advice, support arrangements
- E6-Moved into independent living arrangement, no longer looked after, accommodation providing no formalised advice, support arrangements
- E7-Transferred to care of adult Social Services
- E8-Period of being looked after ceased for any other reason
- ERR-Entered in error
- E43-Special Guardianship Order made to former Foster Carer/s
- E44-Special Guardianship Order made to Carer other than former Foster Carer/s
- E11-Adopted – application unopposed
- E12-Adopted – consent dispensed with
- E9-Sentenced to custody

**Accommodation Description:** (*Table\_ID 1107*)

- Q1-Foster Placement (relative/friend)
- Q2-Placement with other Carer
- A3-Placed with consent, current Carer
- A4-Placed with consent, not current Carer
- A5-Placed with Placement, current Carer
- A6-Placed with Placement, not current Carer
- P1-Placed with Parents, Parental Responsibility
- P2-Independent Living
- P3-Residential Employment
- K1-Secure Unit
- K2-Homes and Hostels
- H5-Residential accommodation not subject to change

- R1-Residential Care Home
- R2-NHS Health Trust/other establishment
- R3-Family Centre/Mother and Baby
- R5-Young Offender Institution/Prison
- S1-All Residential Schools, except Dual
- T0-All types of temporary move
- T1-Temporary periods in hospital
- T2-Temporary absences (Child on holiday)
- T3-Temporary accommodation (Carer on holiday)
- T4-Temporary accommodation <7 days
- M1-In Refuge
- M3-Whereabouts unknown
- M2-Whereabouts known (not in Refuge)
- Z1-Other placement

Refer to  
**SSDA 903 Guidance**

see page 4, 5 & 6 for  
detailed descriptions




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## Assign Placement cont'd:

**03. Carer Details**

Fostering Application Reference Number  Current Status  



Case Reference Number

Carer 1



Surname

Forename


e-Mail Address


Carer Details: Click  Select to open the  Carer Search

**Carer Search**

 Search 

**01. Search Placement for**

Child Summary Title  

Family Name  Family Name  

Given Name  Given Name

**02. Carer Details**

Family Name

Given Name

Reference No  Search for Registrations  All


**03. Child Details**

Age  Gender  Female

Ethnicity  Table\_ID 0001

Language  Table\_ID 0002

Disability  Table\_ID 0030





First Applicant	Vacancies	Second Applicant	Application Reference No	Placement Limit	Vacancy
2			000005	3	2



Search Placement for displays the **Child Summary** as read-only.

Enter **Carer Details**. Select **With Vacancies** or **All** to **Search for Registrations**.

Additional **Child Details** can be inserted to match the Child to the Carer/s.

 Search to display the matching Applicant/s.  
 Select the appropriate Carer/s.

**Assign Placement**

 Save 

**04. Placement Category**


Main Placement  Exempted

Notes

### Placement Category:

Indicate whether this is a **Main Placement** for the Child using  or . **Exempted** indicates that this Placement puts the Carer over the limit of the number of placements they are registered to offer. *Exemption is usually allowed for **Emergency Placements** and **Placements to be reviewed every few weeks**.*

Enter information in **Notes** relevant to the Placement record.

 **Save** will link the Placement to the Child and Carer records and be added to the Foster Register. *The Carer's Vacancies will be recalculated to account for the new Placement.*

Placement History (Application Ref No: 000005)


01. Application 02. Placements 02. Placements

**01. Application**

Application Reference No 000005 Application Date 11/10/2010

**02. Placements**

Child	Age	Gender	Start Date	End Date	Exempted	Injury	Allegation
		Female	14/10/20...		No	No	No

View **Placement History**: [Application Ref No: nnnnnn, Applicant(s): name] in Focus | Fostering | Foster Register |  **Links** panel. It shows read-only information of **Application Reference No** and **Application Date**. The **Placements** summary gives details of the Child and the Placement.

<b>Family Placements:</b> Foster Placements	Foster Placement with relative or friend	<b>Q1</b>	Includes both immediate and emergency placements under Regulation 11 and 38, and placement with an approved foster carer who is a relative or friend. Where a placement starts as a 'Reg. 11 or 38' placement and the carer then becomes an approved foster carer, do not start a new episode but retain the same code if the child continues to be placed with that carer
	Placement with other Foster Carer	<b>Q2</b>	Use where the placement is not with a relative or friend, but instead with another foster carer
<b>Family Placements:</b> Placement for Adoption	Placed for adoption with consent with current Foster Carer (under <i>section 19 of the Adoption Act, 2002</i> )	<b>A3</b>	When a child's placement with the current foster carer becomes a placement for adoption with parental consent ( <i>section 19 of the 2002 Act</i> ) the local authority should use code <b>A3</b> and record the date that the child's placement became a placement for adoption
	Placed for adoption with consent not with current Foster Carer (under <i>section 19 of the Adoption Act, 2002</i> )	<b>A4</b>	When a child is placed for adoption with prospective adopters who are not his or her current foster carers with parental consent ( <i>section 19 of the 2002 Act</i> ) the local authority should use code 14 and report the date that the local authority placed the child for adoption with his or her prospective adopters.
	Placed for adoption with placement order with current Foster Carer (under <i>section 21 of the Adoption Act, 2002</i> )	<b>A5</b>	When a local authority has the authority of a placement order to place a child for adoption with the current foster carer ( <i>section 21 of the 2002 Act</i> ), the local authority should use code <b>A5</b> and record the date the child's placement became a placement for adoption. This will be included in the notification letter to the foster carer (Regulation 35(5)) of the <i>Adoption Agencies Regulations 2005</i> .
	Placed for adoption with placement order with current Foster Carer (under <i>section 21 of the Adoption Act, 2002</i> )	<b>A6</b>	When a local authority has the authority of a placement order to place a child for adoption with prospective adopters who are not his or her current foster carers ( <i>section 21 of the 2002 Act</i> ), the local authority should use code 6 and report the date that the local authority placed the child for adoption with his or her prospective adopters.
<b>Family Placements:</b> Placed with own parents	Placed with own parents or other person with parental responsibility	<b>P1</b>	Use for any placement with a child's own parents, or other person with parental responsibility (as defined in the Children Act). This placement code is not limited to children under care orders. However; <ul style="list-style-type: none"> <li>Short planned home breaks for children accommodated under section 20 should be coded in line with <b>SSDA Guidance</b>, paragraphs 2.4.36 – 2.4.37, and regarded for <b>SSDA 903</b> and National Indicator purposes, as periods out of care if they last eight days or more</li> <li>If a child has absconded from the agreed placement and is residing with parents, code M2 would generally be appropriate</li> </ul>
<b>Other Placements in the Community:</b>	Independent living, e.g. in flat, lodgings, bedsit, B&B or with friends, with or without formal support	<b>P2</b>	Use where the young person is living independently. Visiting support may be included as part of the package.
	Residential employment	<b>P3</b>	Use for apprenticeships and employment training where there is a clear employment component, and accommodation is provided.

<b>Placements in Residential Settings:</b> Looked after and Placed in secure unit	Secure unit	<b>K1</b>	Use for all instances of placement in secure accommodation, either where <i>section 25 of the Children Act</i> applies (or would apply after 72 hours), or where the child is subject to a court ordered secure remand. Record as separate placements even if the secure accommodation forms part of a children's home and the child is normally placed in that home.
<b>Placements in Residential Settings:</b> Placements in homes and hostels subject to <i>Children's Homes Regulations</i>	Homes and hostels	<b>K2</b>	Use for all children's homes which fall within the meaning of the <i>Children's Homes Regulations (1991)</i> , this includes maintained, controlled and assisted community homes (except where the child is placed in a secure unit) voluntary sector children's homes and private children's homes. Also included schools that are dual-registered as children's homes, as defined in section 1(6) of the <i>Care Standards Act 2000</i> .
<b>Placements in Residential Settings:</b> Placements in other hostels and supportive residential settings	Residential accommodation not subject to <i>Children's Homes regulations</i>	<b>H5</b>	Use for residential accommodation not subject to the <i>Children's homes Regulations</i> , but where some supervisory or advice staff are employed (although they do not have to live on the premises). This placement code includes hostels, foyers, YMCAs. Also includes lodgings, flats and bedsits where supervisory staff or advice workers are specifically employed and available to provide advice and support to the residents. These support staff do not have to live on the premises, but must be an integral part of a formal support service provided by the place of residence. Placements in category H5 are therefore distinguished from those in <b>P2</b> (independent living where no formal support structure is provided as part of the accommodation).
<b>Placements in Residential Settings:</b> Placements in other residential settings	Residential Care Home	<b>R1</b>	Applies to residential care homes and nursing homes that fall within the scope of the <i>Registered Homes Act 1984</i> . The services they provide will normally include an element of personal care or nursing care. 'Personal care' in this instance generally means help with personal activities such as feeding, washing, etc. This category does not include hospitals or facilities provided by NHS/Health Trusts.
	NHS/Health Trust or other establishment providing medical or nursing care	<b>R2</b>	Use for hospitals of all kinds when the child is placed there as part of the care plan. (Temporary spells in hospital receiving treatment for injuries or illness, do not fall in this category and are not normally recorded on the SSDA903). Also use for other facilities provided by Health Trusts.
	Family Centre or Mother and Baby Unit	<b>R3</b>	Use for placement in a residential family centre, as defined in section 4(2) of the <i>Care Standards Act 2000</i> , or a placement in a residential facility for mothers and babies (except hospitals and other NHS facilities).
	Young Offender Institution or Prison	<b>R5</b>	Use for looked after young people who are accommodated in one of these settings. These will generally be boys (either on remand or serving a sentence) who have a concurrent care order.
<b>Placements in Residential Settings:</b> Schools	All Residential Schools, except where dual-registered	<b>S1</b>	Use for any placement in a residential school, except schools that are dual-registered as a school children's home, as defined in section 1(6) of the <i>Care Standards Act 2000</i> .

<b>Temporary Placements (optional):</b> Temporary placements which do not count towards NIS Indicator 62	All types of temporary move (see SSDA 903 Guidance paragraphs 2.4.5.9 – 2.4.5.12)	<b>T0</b>	Use this code for all types of temporary placements which do not count towards National Indicator 62, as described in SSDA 903 Guidance paragraph 2.4.27.
	Temporary periods in hospital	<b>T1</b>	Use this code for periods of hospitalisation for treatment of injury or acute illness. Note that periods in hospital for the treatment of chronic conditions, where the placement in a medical environment is primarily to provided specialist care should be coded <b>R2</b> .
	Temporary absences of the child on holiday	<b>T2</b>	Use for when the child goes away temporarily, with or without his/her carers, for recreational purposes. This code covers the same kinds of break in the same kinds of holiday setting that a non-looked after child might receive, including activities such as school trips and summer camps. There is no time limit for such holidays.
	Temporary accommodation whilst normal foster carer is on holiday	<b>T3</b>	Use for temporary planned stay with a substitute carer when the child's regular foster carer is away from home on a holiday, or is having a break from caring for the child. The child may move to stay with a different foster carer or to a residential unit, or may be cared for by a substitute foster carer coming into the home of the child's regular carer
	Temporary accommodation of 7 days or less, for any reason	<b>T4</b>	Use for stays away from the established placement, not covered by codes <b>T1</b> to <b>T3</b> , of <b>seven consecutive days or less for any reason</b> , providing always there is a clear expectation at the outset that the child will be returning to his/her established placement. To qualify for this code, the temporary placement must meet the following criteria: <ul style="list-style-type: none"> <li>• It must be planned, in the sense that the break is caused by, or designed to meet, a specific contingency <b>and</b></li> <li>• There must be a clear expectation, <i>before the move takes place</i>, that the child will be returning to his/her original placement. If there is no such expectation, or the child does not return (regardless of the intention) within 8 days, the break does not qualify as being a temporary placement.</li> </ul> Virtually any reasonable reason for the break away from the normal place of residence can qualify as a specific contingency for the purposes of <b>T4</b> .
<b>Other Placements:</b> Missing – absent more than 24 hours from agreed placement	In Refuge	<b>M1</b>	In Refuge for children at risk, as defined in <i>section 51 of Children Act 1989</i> .
	Whereabouts known (not in Refuge)	<b>M2</b>	Whereabouts of young person known to social services (not in Refuge). Do not use this coded for <i>agreed</i> absences such as holidays or planned breaks to visit family. Code <b>M2</b> is for unauthorised absence from placement
	Whereabouts unknown	<b>M3</b>	Whereabouts of young person are unknown. The 24-hour period starts from the time a child left his or her normal placement or was seen by a responsible adult.
<b>Other Placements:</b> Other placements not listed above	Other placements (must be listed on schedule sent to DFE)	<b>Z1</b>	Use this code exceptionally, where the placement does not reasonably fit any of the other categories provided above. It does not mean 'information not known' or 'not available'. A list of any uses of this placement must be enclosed with the <b>SSDA 903</b> submission, describing the placement in each case.