



Governors Linked Reports

NOTE: This functionality is now replaced by the **Linked Reports** button. For more information, refer to RG_OL_Governors_Reports Manager.

The Linked Reports functionality is available from **Governing Body Search, Composition tab** (Appointment records), **Meetings tab** and **Governor Details** (Appointments).

1. Governing Body Search

Select required Governing Body

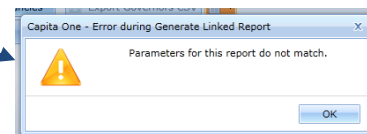
Click **Linked Reports** and click the down-arrow to display a list of available reports relating to this screen.

Select required report and click **Run**

You will receive an error message if:

- The appropriate parameters to run the selected report are not available
- The parameter names in the report are not identical to the exposed field names on the screen (database field names)

Select required report and click **Run**



Click to Print Report

Click to Export the Report

Choose File Format

Choose Page Range

Click **OK**



Governors Linked Reports

2. Governing Body | Composition | Appointment records

Click **Linked Reports** and click the down-arrow to display a list of available reports relating to this screen. Select required report and click **Run**

Governing Body Search > Governing Body Details

Governing Body | Gov

Composition | Committees | Meetings | Contact Log

Select an Appointment

Composition

Governor Type	Voting	Status	Name	Position	Appointment Letter	Run
Parent	Yes	Vacant			01/09/2010	
Parent	Yes	Vacant			03/08/2011	
Co-opted	Yes	Filled	Pink pen		03/08/2011	02/08/2015
Foundation	Yes	Filled	Test		04/08/2011	03/08/2015
Foundation	Yes	Filled	Mrs Joanna		04/08/2011	03/08/2015
Governor	Yes	Filled	Mrs Rebecca	Vice Chairman	05/07/2010	04/01/2014
Governor	Yes	Filled	lord		08/07/2011	07/07/2015
Governor	Yes	Filled	Test Watt		03/08/2011	02/08/2015
Governor	Yes	Filled	Clara Tester		03/08/2011	02/08/2015
Headteacher	Yes	Filled	Mrs Harriet	Chairman	01/08/2010	31/07/2015
Lea additional	Yes	Filled	Mrs Hele	Clerk	01/02/2010	31/07/2015
Lea additional	Yes	Filled	Dominic	Numeracy Responsibility	01/02/2010	31/07/2015
Lea additional	Yes	Filled	Jake		09/08/2010	08/08/2015
Non co-opted	No	Filled	Mrs Cheryl		03/08/2011	02/08/2015
Parent	Yes	Filled	Helen		30/09/2010	29/09/2015
Parent	Yes	Filled	Elizabeth	Link Governor	05/10/2010	04/10/2015
Parent	Yes	Filled	Test Ncy		03/08/2011	02/08/2015

Appointment Letter

Run

Appointment Letter - Windows Internet Explorer

Anywhere County Council

24 Birchwood Road,
DN14 2JH

Your Ref: TT-0001-001
Date: 01/06/11

Dear

LEA Governor Nomination

Thank you very much for returning your completed form. This was discussed at the recent meeting of the Governors' Appointment and Appeals Panel. You are requested to sit as the LEA representative on the governing body Governing Body 1 with effect from 05/07/2010 until 04/03/2014.

Yours sincerely
Head of Governors Section

3. Governing Body | Meetings

Click **Linked Reports** and click the down-arrow to display a list of available reports relating to this screen. Select required report and click **Run**

Governing Body Search > Governing Body Details

Governing Body | Gov

Composition | Committees | Meetings | Contact Log | Memo | UDFs | Basic Details

Meeting Summary

Meeting Date	Action Date	Meeting Type	Meeting Title	Flag	Committee
05/08/2011	25/08/2011	meeting	233 gov agenda letterko1	No	
20/10/2010	15/11/2010	Planned Termly Meeting	233 gov mtg_attendanceko1	Yes	Staffing
01/09/2010	15/09/2010	Meetings	Meeting 1	Yes	Appeals
15/08/2010	17/08/2010	meeting	MTG Meeting	Yes	Finance
01/02/2009	01/03/2009	Planned Termly Meeting	Old Meeting PTG	Yes	Other

Meeting Details | Attendance | Memo | Actions

Meeting Date: 20/10/2010

Action Date: 15/11/2010

Meeting Type: Planned Termly Meeting

Committee: Staffing

Meeting Title: Planned Termly Meeting 1

Time: 11:15

Flag:

Click to Export or Print the Report

233 gov mtg_attendanceko1 - Windows Internet Explorer

Governing Body 1

Date: 05/06/2011 1100

Mrs H Governor: Yes

R Just: Yes


Mrs H KES: Yes



Governors Linked Reports

4. Governor Details | Appointment Details

Person Search

Click  **Show Governor Details**

Person Search |

Person Search Filters

List of People (1)

Family Name	Given Name	Chosen Family Name	Chosen Given Name	Given Name 2	Gender	Title	Date of Birth	Postcode	Governor
K	Helen				Female	Mrs			Yes

Person Search > Governor Details

Governor Details

Mrs He

Governor Basic Details

Title: Mrs Surname: KI Given Name: [redacted]

Gender: Female Disqualified Date: [redacted]


Email: [redacted]

Appointment Details | Training Manager Courses | Training Others | Disclosure Details | Attendance

Appointments

Open [redacted] Run


Body Name	Start Date	End Date	End Reason
Governing Body 1aK03	01/02/2010	31/01/2014	
Appointment Letter			

Click  **Linked Reports** and click the down-arrow to display a list of available reports relating to this screen. Select required report and click **Run**

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Mrs K

Anywhere County Council



Simshire Street
Simshire
Herts MK44 6TY

Your Ref: TT/0001/SH
Date: 01/06/11

Dear Mrs L...

LEA Governor Nomination

Thank you very much for returning your completed form. This was discussed at the recent meeting of the Governors Appointment and Appeals Panel who re-appointed you as the LEA representative on the governing body **Governing Body 1** with effect from **01/02/2010** until **31/01/2014**.

Yours sincerely
Head of Governors Section

Click to Print Report

Print the Report - Windows Internet Explorer

File Edit View Favorites Tools Help

Page Range: All Pages: From: 1 To: [redacted]

Choose Page Range

To Print:
1. In the next dialog that appears, select the "Open this file" option and click the OK button.
2. Click the printer icon on the Acrobat Reader Menu rather than the print button on your internet browser.

Click OK



Governors Linked Reports

Field Names used as parameters for the Linked Reports:

The following field names are exposed for each screen:

Governing Body Search screen:

bodyid
userid (logged on user's id)

Governing Body Details screen (Composition tab)

bodyid
userid
appointmentid
personid (Governors id)

Governing Body Details screen (Meetings tab)

bodyid
userid
meetingid

Governor Details screen

userid
personid
appointment

N.B. userid is logged on user's ID, personid is the Governor's identifier



Related Reference Guides:

- [Governors_Reports Manager](#)
- [Governors_Using Quick Reports](#)