



## Release Notes

last updated for the Summer 2018 release

**CAPITA**

## Revision History

Version	Published on
Summer 2018 (3.66) - 1.0	17/07/2018

© Capita Business Services Ltd 2018. All rights reserved. No part of this publication may be reproduced, photocopied, stored on a retrieval system, translated or transmitted without the express written consent of the publisher. Microsoft® and Windows® are either registered trademarks or trademarks of Microsoft Corporation in the United States and/or other countries.

[www.capita-one.co.uk](http://www.capita-one.co.uk)

## Contacting the Service Desk

You can log a call with the Service Desk via the Customer Service tool available on [My Account](#).

## Providing Feedback on Documentation

We always welcome comments and feedback on the quality of our documentation including online help files and handbooks. If you have any comments on any aspect of our documentation, please email:

[onepublications@capita.co.uk](mailto:onepublications@capita.co.uk)

Please ensure that you include the document name, version and aspect of documentation on which you are commenting.

# Contents

- Foreword ..... 1
- Document Purpose ..... 2
- Revisions to the Pre-Release Version ..... 2
- General ..... 3**
  - One Technical Reference Architecture (OTRA) ..... 3
  - Knowledge Base Article Numbers ..... 3
  - Modules with resolved KB issues in this release ..... 3
  - Compatibility between One Education and SIMS ..... 5
- A&T Back Office ..... 8**
  - Citizen Portal ..... 8
- Statutory ..... 9**
  - UK Bases ..... 9
  - CTF 18 ..... 9
  - Admission & Transfers (ADT, APT, ALT & ASL 15.0) ..... 10
- Statutory England Specific ..... 11**
  - School Census 2018-19 ..... 11
  - Children Missing Education CTF 18 ..... 11
- System ..... 12**
  - Personnel ..... 12
- Transport ..... 13**
  - Citizen Portal ..... 13

## Foreword

Dear Customer,

I am pleased to be able to share with you the pre-release notes for our Summer 2018 Release. In addition to our continued focus on improving the user's experience across the board, changes to statutory returns, a considerable number of fixes across the module set are included.

A number of requested improvements to our Citizen Portals for Transport and Admissions and Transfer are included:

- Transport and A&T users can upload documents, including photographs.
- Transport users can use conditional questions.

Once again, I would like to thank you for your continued support and trust that the work we are doing is bringing real benefits to the users of One Education.

Yours faithfully,

*Phil Jones*

Head of Product Management Capita One Education

..

## Document Purpose

These release notes are provided to users to detail the enhancements and resolutions included with the One Education Summer Release (3.66). The release contains all fixes and enhancements issued since the previous release.

Instructions for downloading the latest release installation media are also included.

A full list of contacts is available within this document should you have any questions about the implementation, testing or user impacts of the following changes.

## Revisions to the Pre-Release Version

To assist the document audience, all changes to the pre-release version of this document are highlighted in **deep pink**.

# General

## One Technical Reference Architecture (OTRA)

The One Technical Reference Architecture Summer 2018 (3.66) document is available on **My Account** via the **Home** page.

Enter **OTRA** in the **Search** field, then click the **Search** icon.



## Knowledge Base Article Numbers

Knowledge Base (KB) articles that are linked to fixed issues are no longer listed in the pre-release or release notes. Instead, you can view the KBs that have been addressed in this release via the **Knowledge Base** webpage. A **My Account** username and password are required.

The following link opens the **Knowledge Base** page with the appropriate **Fixed In Release** option selected:







[One Education issues fixed in the One Education Summer 2018 Release \(3.66\)](#)




















The new system is linked directly to the CRM database, ensuring that the most up-to-date information is always available to you.

For your convenience, links to the **Knowledge Base** search page with the appropriate **Fixed in Release** and **Product Type** filters pre-selected have been included.

## Modules with resolved KB issues in this release

The following modules have KB issues that have been resolved in this release. Click the links to display the KB articles for that module via the My Account website in your default internet browser. You must have a My Account account to view the linked lists.

-  [A&T Portal](#)
-  [A&T v3](#)
-  [A&T v4](#)
-  [Attendance](#)
-  [B2B:Student](#)
-  [Bases](#)

-  [Children in Employment v4 Online](#)
-  [Children in Entertainment v4 Online](#)
-  [Children's Social Care](#)
-  [Citizen Portal](#)
-  [CSS v4](#)
-  [Early Years](#)
-  [EPM](#)
-  [eStart](#)
-  [Governors v4](#)
-  [Grants and Benefits v4 Online](#)
-  [Music](#)
-  [One Youth/YJ/TYS/AssetPlus](#)
-  [Provider Portal](#)
-  [PULSE](#)
-  [SEN](#)
-  [SEND](#)
-  [Statutory Returns](#)
-  [System v4](#)
-  [Transport v4](#)

## Compatibility between One Education and SIMS

The following tables summarise compatibility between various One Education and SIMS modules.

### B2B:Student

		One Release Version	
		One Spring 2018 Release (3.65)	One Summer 2018 Release (3.66)
SIMS Release Version	SIMS 2018 Spring Release (SIMS 7.180) Running B2B:Student v4 Phase 1	x	x
	SIMS 2018 Spring Release (SIMS 7.180) Running B2B:Student v4 Phase 2	✓	✓
	SIMS 2018 Summer Release (SIMS 7.182) Running B2B:Student v4 Phase 1	x	x
	SIMS 2018 Summer Release (SIMS 7.182) Running B2B:Student v4 Phase 2	✓	✓



**B2B:Personnel**

		One Release version	
		One Spring 2018 Release (3.65)	One Summer 2018 Release (3.66)
SIMS Release Version	SIMS 2018 Spring Release (SIMS 7.180) without the Salary Range patch	✓	✓
	SIMS 2018 Spring Release (SIMS 7.180) with the Salary Range patch	✓	✓
	SIMS 2018 Summer Release (SIMS 7.182) without the Salary Range patch	✓	✓
	SIMS 2018 Summer Release (SIMS 7.182) with the Salary Range patch	✓	✓

The following table provides information on the schema versions that are supported in release versions of One Education and SIMS, indicating version and release compatibility.

		One Release version	
		3.65 (Spring 2018)	3.66 (Summer 2018)
<b>SIMS Component</b>	<b>B2B:Student</b>	v1.1	v1.1
	<b>B2B:Personnel</b>	v1.1	v1.1
	<b>ATF</b>	v14.0	v14.0
	<b>CTF</b>	v16 (for import) v17 (for import/export)	v17 (for import) v18 (for import/export)
	<b>School Census</b>	SC 2017/2018	SC 2018/2019
	<b>PLASC</b>	PLASC 2018	PLASC 2018
	<b>ASL</b>	v14.0 until 31/07/2018 (for import)	v14.0 until 31/07/2018 15.0 from 01/08/2018 (for import)
	<b>AMPARK</b>	SIMS 7.180	SIMS 7.180
	<b>ADT</b>	v14.0 until 31/07/2018	v14.0 until 31/07/2018 v15.0 from 01/08/2018

# A&T Back Office

## Citizen Portal

### New Functionality

#### Attach supporting evidence to applications

Citizen Portal users can attach supporting evidence to their application, which is visible to A&T Back Officer users, to help make decisions about applications.

This functionality must be manually enabled (it is disabled by default) and configured in A&T Back Office via **Process | Transfer Groups | E-App Settings**. Configuration options include maximum file sizes (1MB to 20MB), the number of files allowed per application (1 to 20 files), and the types of files accepted (from docx, doc, pdf, jpeg, jpg, bmp, png).

All files attached to applications in this manner will be checked for viruses, before being attached to the application.

Owing to the number of applications received, and the fact that these files must be stored and backed up appropriately, we recommend setting the file size and number of files values to be as low as possible for your process – photographs of evidence taken with a mobile device are typically smaller than 3MB, while we would recommend setting the number of files to the same number of active preferences for the transfer group.

---

**Note:** For more information, refer to the *A&T Back Office Handbook* on the **One Publications** website.

---

#### Record Unique Reference Number (URN) of Linked School

The V4 Online | A&T Back Office | **Students | Applications | Application Details | Preferences | View Reasons | Sibling | Current Siblings | Populate Sibling** from One | **Manually populating sibling** will now record the Unique Reference Number (URN) of the Linked School for Siblings details.

---

**Note:** For more information, refer to the *A&T Back Office Handbook* on the **One Publications** website.

---

# Statutory

## UK Bases

The UK Bases table has been updated with the latest information from the DfE's EduBase and the Welsh Government.

## CTF 18

This release includes an update to the CTF file (both import and export), as specified by the DfE, from version 17.0 to version 18.0.

- Key changes:
  - Yearly changes.
  - Support for a new optional URN tag within the Source, Destination, Attendance and School History containers.
  - Unique Candidate Identifier (UCI) with 'B' as the 6<sup>th</sup> character for international centres will be imported.
  - Support the transfer of a new Grounds for Removal tag within CTF Student School History container.
  - A new Service Child concerns (<TransientChild>) container has been introduced to allow schools to record and transfer information about particular difficulties their service children face. As this information is only required to be transferred between schools this information will be ignored during import and export.

## Admission & Transfers (ADT, APT, ALT & ASL 15.0)

This release includes an update to the ADT, APT, ALT & ASL files, as specified by the DfE, from version 14.0 to version 15.0.

The following are the brief changes to respective files:

- ADT
  - Yearly changes.
  - Previous <Statemented> tag has been discontinued and replaced with a <EHCPlan> tag, which is exported from One Education but ignored during import.
  - Support for a new URN tag within student preferences and siblings containers.
- APT
  - Yearly changes.
  - Previous <Statemented> tag has been discontinued and replaced with a <EHCPlan> tag, which is exported from One Education but ignored during import.
- ALT
  - Yearly changes.
  - Support for a new URN tag within the student preferences container.
- ASL
  - Yearly changes.

# Statutory England Specific

## School Census 2018-19.

- Key changes to the 2018-19 School Census:
  - New import drop down has been added in **v4 | Focus | Data Management | Import | Import File Specifications** as 'English Census AY 2018-19'.
  - The XML containers <Contents> and the <CBDSLLevels> have been discontinued.
- The DfE has discontinued the collection of the following pupil characteristics:
  - Proficiency in English.
  - Country of Birth.
  - Nationality.

## Children Missing Education CTF 18

- Key changes:
  - Support for a new optional URN within the Source and School Record containers
- CMJ
  - If incoming records has the mandatory start date from joining school missing, the student will not be imported and a message will be written to the error log.
- CML
  - If incoming records has the mandatory leaving date from their leaving school missing, the student will not be imported and a message will be written to the error log.
  - Only matched students are processed for import, unmatched students will need to be matched prior to import.
  - If the CML file contains a proposed (future) school, as this school may not be the actual joining school, One Education will not import the incoming proposed school.

# System

## New Functionality

### Updated Enterprise Server Configuration Utility | Report Servers Tab

A new check box **Auto Load Reports** has been added to the **Enterprise Server Configuration Utility | Report Servers | Capita One Server Settings**. This check box is automatically ticked on upgrade to 3.66.

## Knowledge Base

### Personnel

#### Staff Roles and Qualification CBDS Codes changes update

**KB-479081** - DfE has changed the Staff Roles and Qualification CBDS lookups codes as detailed in the above KB article. As One Education no longer supports any new changes within v3 Personnel module and the SWC return we have not implemented these lookup codes.

# Transport

## New Functionality

### Citizen Portal

#### Attach supporting evidence to applications

Parents using the Citizen Portal can attach supporting evidence to their application, which is visible to Transport Back Officer users, to help make decisions about applications.

#### Ask additional questions conditionally

New functionality to allow the creation of conditional additional questions has been added as part of this release. This enables Transport Citizen Portal to cater for more application types, for example, SEND/SEN Transport applications.

## Usability Improvement

### Increased network flexibility

To better support eligibility assessment calculations, we have removed limitations and increased flexibility around the number and types of networks permitted. From this release, the names of networks can be changed, and the limitation of just 3 networks has been removed.

---

**Note:** For more information, refer to the *Transport Back Office Handbook* on the *One Publications* website.

---