

Capita



Crystal Intermediate Work Package

Professional Services

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Introduction

Crystal has been a vital tool for One users and support staff. Delegates will learn the more advance functions on top of the beginner training in order to create powerful, well-presented report.

Benefits

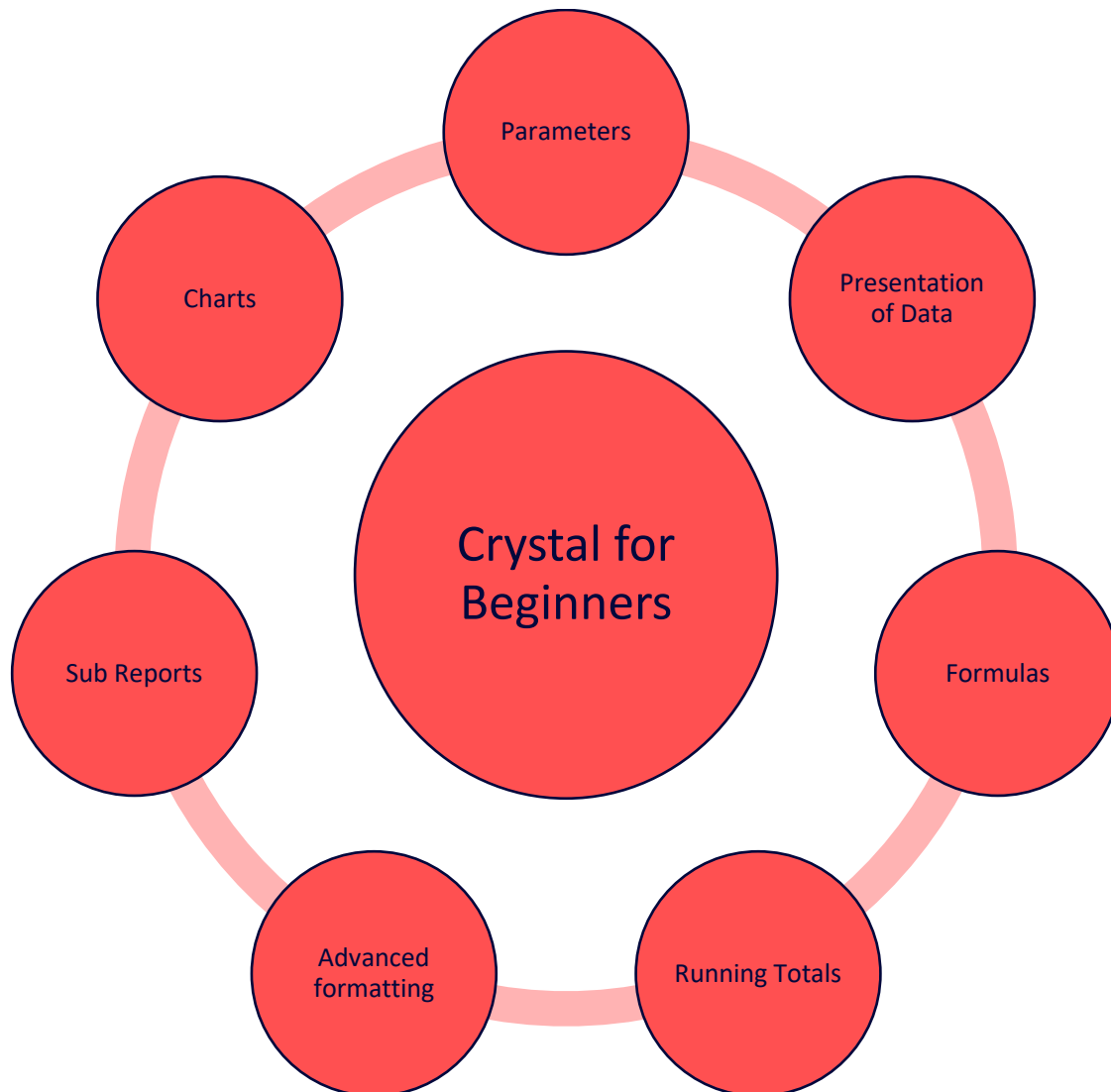
Export data from One for displaying statistical data to management teams. Create letters in bulk. Create letters for individuals using data from One. Show trends in data.

Pre-requisites

- Crystal reports 2012 or above
- Oracle Client
- One Client or Back Office
- Login for Database

Service Overview

Capita Children's Services will assist in the successful implementation of the Crystal Reports by providing the following:



Capita believe in a strong emphasis on a proactive partnership with the customer. The Capita Project Coordinator will work closely with the customer's appointed Project Lead throughout the project to achieve this. The Capita Project Coordinator is the coordinating Capita staff member assigned to the project and is therefore able to respond authoritatively to the needs of the project and will actively and continually monitor progress on all risks, issues, actions, and decision in order to ensure successful delivery.

Service Details

Key Prerequisites

- Crystal reports 2012 or above
- Oracle Client
- One Client or Back Office
- Login to One Database

Objectives

- Create Letters
- Create well present reports with suppression and conditional formatting
- Create charts and graphs

Audience

- Report writers

Standard Agenda

- Parameters
- Presentation quality reports
- Formulas
- Running totals
- Conditional formatting/record/section suppressing
- Sub reports
- Charts

Outcomes

- Able to create and embed reports in One.
- Create Letters
- Create well present reports with suppression and conditional formatting
- Create charts and graphs